



CHOTANAGPUR LAW COLLEGE

(A NAAC Accredited Institution)

Nyay Vihar Campus, Namkum, Ranchi - 834010 (Jharkhand)

City Office : Upper Bazar, Ranchi - 834001 (Jharkhand)

Affiliated to : Bar Council of India, New Delhi ❖ Ranchi University, Ranchi

Internal Quality Assurance Cell (IQAC)

Session 2023- 2024

(1st July 2023 – 30th June 2024)

As per the guidelines of NAAC the formation of IQAC was done. The IQAC cell for this academic year conducted three annual meetings successfully.

1st IQAC MEETING

Minutes of the Meeting

Date –15th September 2023

Agenda

1. Confirmation of the previous meeting.

Action Taken

1. Dates finalized for Go Green Campus drive to conduct 'Go Green Week' from 18th Sep 2023- 23th Sep 2023.
2. The academic calendar for the session 2023- 2024 was prepared.
3. Confirmed Appointment of 4 new faculty.
4. Conducted orientation program for the new students of LL.B Part- 1 and LL.M Part -1 (Session 23-24) with the system and scheme of the college.

PROPOSAL FOR THE MEETING

2. The Director IQAC thanked all the members for successful inauguration of Justice S. B Sinha Center of Excellence and also for the conduction of 1st graduation ceremony in the college on 6th May 2023.
3. Proposal for starting the process of promotion of qualified faculty members under CAS.
4. Proposal for selection of new Teacher Representative(TR) for the academic year for the governing body.



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5. Discussion and decision on names of eminent jurists, academicians, educationists and lawyers for Barrister S.K. Sahay lecture series for this semester. (Aug 2023- Dec 2023)
6. Proposal for the formation of new Student council, student's library committee, students moot court committee for the session.
7. The NSS coordinator Dr. Gandhi A. Bilung proposed the NSS program plan for the academic year 2023-2024 for the approval from IQAC.
8. Proposal for signing MOU with Sai Nath University and Mahatma Gandhi Kashi Vidyapeeth University.
9. The Seminar committee submitted the annual plan for the conduction of class seminars and webinars for the session 2023-2024.
10. Proposal for providing uniform to 3rd and 4th grade staff.
11. Proposal for opening a nestle outlet and renovation of the college canteen.
12. Proposal for conduction of the annual youth festival "Anantrang" 2023 by the student's council.
13. Proposal for conduction of M.M. Bannerjee Memorial Moot Court Competition in the month of March. The Moot Court Committee was directed to prepare for the same.
14. Proposal to celebrate Gandhi Jayanti and conduction of "Swachta Diwas" on 2nd Oct 2023.
15. Proposal for conduction of semester exams on time.
16. Proposal for budget allocation of 21 lakhs for the maintaining the newly constructed administrative and library building. Proposal subject to be approved from governing body.
17. Proposal for allocation of budget for purchase of Academic related requirements and events of an amount of 15 lakh. Proposal to be approved by the Governing Body.
18. Proposal for allocation of budget for purchase of furniture and other periodical essentials of an amount of 16 lakh. Proposal to be approved by the Governing Body.
19. If any matter by the permission of the chair.